



Field Trip Associate Job Description

Overview

Field Trips at the Earth & Spirit Center seek to provide engaging and immersive environmental education opportunities for students grades K-12. Field Trip Associates assist the Earth Care Director and Associate Director in facilitating trips with various groups. Associates facilitate small group activities, lead groups on trails, set an example of positive leadership, and create a fun, lighthearted atmosphere of learning and engaging with nature and one another. This role is seasonal, as field trips are held during the Spring and Fall.

Responsibilities

- Facilitate activities focused on environmental education for groups from a range of grades, ranging from K-12.
- Ensure an exceptional field trip experience by creating a positive, energetic learning environment.
- Ensure safety of students at all times and accurately fill out safety incident forms (if applicable).
- Organize activity supplies in advance and maintain a clean activity station.
- Arrive on time each day and communicate schedule changes in advance with the Earth Care Director

Requirements

- Must be 18 or older
- Must have an interest and commitment to the Passionist Earth & Spirit Center mission
- Must have a passion for serving and working directly with children
- Comfortable leading ages 5-17 years, 10-15 students per group
- Comfortable working outdoors in various weather conditions
- Must submit information for and pass a background check
- Pay is \$18/hour
- First Aid Certification preferred
- 2 years experience working with children
- Must have Safe Environment Training or be willing to acquire training after being hired (this is a free 2 hour training)
- Must be present for all training and orientation

Application Process

Please submit your resume, a personal and professional reference, and why you are interested in this position to Olivia Delano at olivia@earthandspiritcenter.org.